

General supplier self-assessment SFB Group with the partner companies

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Weiherweg 12-16
D-87727 Babenhausen

1. General informationen

Company:		D-U-N-S®-No.:	
Street / house nr.:		Post Code:	
Town / City:		Country:	
Phone:		Fax:	
E-Mail:		Web (www):	

2. Contact

Field	First name	Surname	Phone	E-Mail	GER	PL	ENG
					#	#	#
					#	#	#
					#	#	#
					#	#	#

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3. Size of the company and insurance

	Total	Purchasing	Sales	Process Plan.	Quality C.	Production	Service	Rest
Employees								

	Previous year	Last year	Current year	Next year / projected
Turnover				

Does the company have any product liability insurance?

Yes # No

Which geographic areas has this insurance been taken out for?

GER # PL # EU # World

Please state the insurance coverage amount

Value:

4. Standards / QM Systems

Do you have a standardised QM system according to ISO 9001 or other?

Yes # No

Do you have a standardised environmental management system according to ISO 14001 or EMAS?

Yes # No

Do you have a standardised energy management system according to ISO 50001?

Yes # No

Have you already been audited and rated positively by a customer? If so, please attach / enclose a copy of an audit report.

Yes # No

Would you agree to be audited by us, if we considered this to be necessary?

Yes # No

Does the quality manager directly report to the company management?

Yes # No

Do you have an SPC?

Yes # No

Is your testing equipment subject regular inspection?

Yes # No

Do you carry out regular incoming goods inspections, interim and final audits?

Yes # No

Are the audit results documented?

Yes # No

Is a systematic, documented procedure in place for faulty objects?

Yes # No

Do you carry out internal audits?

Yes # No

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Are your employees trained on regular basis?

Yes # No

5. Procurement

			Comment
Do you carry out audits at suppliers?	# Yes	# No	
Are the suppliers evaluated / classified (e.g. ABC)?	# Yes	# No	
Does your company have a supplier management system?	# Yes	# No	
Do you send order acknowledgements? If yes, within which period of time?	# Yes	# No	
Is deadline monitoring ensured?	# Yes	# No	
Do you inform your costumers in due time in the event of postponements?	# Yes	# No	
Do you carry out a risk analysis?	# Yes	# No	

6. Production

			Comment
Do you plan your production via an ERP system?	# Yes	# No	
Are you willing to report on capacity documentation and ressource tracking on regular basis?	# Yes	# No	
Are you able to cover short-term capacity fluctuations of up to $\pm 25\%$ in your production?	# Yes	# No	
Is the supply of raw material ensured by general contracts?	# Yes	# No	

Please provide us with a current list of machines and measuring instruments.

Date

Company stamp and signature